



Committee: CABINET

Date: TUESDAY, 7 JUNE 2022

Venue: LANCASTER TOWN HALL

Time: 6.10 P.M.

A G E N D A

1. **Apologies**

2. **Minutes**

To receive as a correct record the minutes of Cabinet held on Tuesday, 12th April, 2022 (previously circulated).

3. **Items of Urgent Business Authorised by the Leader**

To consider any such items authorised by the Leader and to consider where in the agenda the item(s) are to be considered.

4. **Declarations of Interest**

To receive declarations by Councillors of interests in respect of items on this Agenda.

Councillors are reminded that, in accordance with the Localism Act 2011, they are required to declare any disclosable pecuniary interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting).

Whilst not a legal requirement, in accordance with Council Procedure Rule 9 and in the interests of clarity and transparency, Councillors should declare any disclosable pecuniary interests which they have already declared in the Register, at this point in the meeting.

In accordance with Part B Section 2 of the Code Of Conduct, Councillors are required to declare the existence and nature of any other interests as defined in paragraphs 8(1) or 9(2) of the Code of Conduct.

5. **Public Speaking**

To consider any such requests received in accordance with the approved procedure.

Reports from Overview and Scrutiny

None

Reports

6. **Supplementary Planning Documents to Support the Climate Emergency Local Plan Review (Suite 2)** (Pages 4 - 10)

(Cabinet member with special responsibility Councillor Dowding)

Report of Director for Economic Growth and Regeneration.

7. **Heat Decarbonisation Programme: Baseline Capital Funding** (Pages 11 - 16)

(Cabinet member with special responsibility Councillor Frea)

Report of Chief Executive.

8. **Delivering Our Priorities: Q4 & End of Year 2021/22** (Pages 17 - 24)

(Cabinet member with special responsibility Councillor Whitehead)

Report of the Chief Executive.

9. **Appointments to Outside Bodies and Lancashire Police & Crime Panel** (Pages 25 - 28)

(Cabinet member with special responsibility Councillor Caroline Jackson)

Report of the Chief Executive.

ADMINISTRATIVE ARRANGEMENTS

(i) Membership

Councillors Caroline Jackson (Chair), Kevin Frea (Vice-Chair), Dave Brookes, Gina Dowding, Tim Hamilton-Cox, Tricia Heath, Erica Lewis, Cary Matthews, Sandra Thornberry and Anne Whitehead

(ii) Queries regarding this Agenda

Please contact Liz Bateson, Democratic Services - email ebateson@lancaster.gov.uk.

(iii) Changes to Membership, substitutions or apologies

Please contact Democratic Support, telephone 582170, or alternatively email democracy@lancaster.gov.uk.

MARK DAVIES,
CHIEF EXECUTIVE,
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Lancaster City Council | Report Cover Sheet

Meeting	Cabinet	Date	7 June 2022
Title	Supplementary Planning Documents to Support the Climate Emergency Local Plan Review (Suite 2)		
Report of	Director for Economic Growth and Regeneration		
Purpose of Report			
<p>The purpose of this report is for Members to consider the; draft Sustainable Travel Supplementary Planning Document, the draft Incorporating Green and Blue Infrastructure into the design of development Supplementary Planning Document, and the draft Sustainable Design, Energy Efficiency and Renewable Energy Generation Supplementary Planning Document and seek authorisation for the Service Manager – Planning and Housing Strategy to proceed with informal and statutory consultation.</p>			
Key Decision (Y/N)	N	Date of Notice	Exempt (Y/N) N

Report Summary

The report outlines the purpose of the draft Supplementary Planning Documents (SPD). Each has been produced to provide additional guidance and advice about the planning policies which have been amended by the Climate Emergency Review of the Local Plan (CERLP). These new policies and the supporting SPDs aim to contribute to the Council's aspirations to address the climate emergency. Three SPDs in relation to other matters have also been drafted and these were reported to Cabinet in April 2022 (known as Suite 1). The Suite 2 SPD's are the subject of this report.

The draft Sustainable Travel SPD provides advice in support of policies T2, T4, DM61, DM62 and DM63.

The draft Incorporating Green and Blue Infrastructure (GBI) into the design of development SPD provides advice in support of a number of GBI related policies within the CERLP (mainly CC1, DM29, DM43, DM44 and DM57).

The draft Sustainable Design, Energy Efficiency and Renewable Energy Generation SPD provides advice in support of policies DM30a, DM30b, DM30c and DM53.

The report also explains the consultation process and recommends that delegated powers be given to the Service Manager – Planning and Housing Strategy to proceed with informal and statutory consultation and then adoption. As the SPDs support policies in the CERLP, they cannot be adopted until the plan has been adopted.

Recommendations of Councillors

(1) It is recommended that Cabinet approve the draft SPDs and delegate authority to the Service Manager – Planning and Housing Strategy to advance the draft SPDs through informal and statutory defined consultation processes.

(2) The SPDs will then be adopted unless the consultation results in any significant changes, in which case the amended SPD will be reported back to Cabinet for final endorsement.

Relationship to Policy Framework

The Corporate Plan and Priorities (January 2022) includes a priority to create a sustainable district by taking action to meet the challenges of the climate emergency and transitioning to a low carbon transport system and to provide for healthy and happy Communities by supporting wellbeing.

The CERLP includes policies which seek to climate change related issues such as energy efficiency, renewable energy generation, sustainable design, the incorporation of green and blue infrastructure and sustainable travel.

The draft SPDs will support the implementation of policies within the CERLP.

Conclusion of Impact Assessment(s) where applicable

Climate

On adoption the SPDs will support the Council's aspirations to address the climate emergency, mitigate risks to our community from climate change and support an inclusive transition to zero carbon living.

Wellbeing & Social Value

On adoption the SPDs will support new development to address sustainable travel and the provision of green and blue spaces and therefore wellbeing.

Digital

There are no digital impacts arising from a commitment to progress the draft SPD through the informal and statutory consultation processes and then to adoption.

Health & Safety

There are no Health & Safety, Equality and Diversity, Human Rights, Community Safety, HR implications arising from a commitment to progress the draft SPD through the informal and statutory consultation processes.

Equality

There are no equality impacts arising from a commitment to progress the draft SPD through the informal and statutory consultation processes and then to adoption.

Community Safety

There are no community safety impacts arising from a commitment to progress the draft SPD through the informal and statutory consultation processes.

The impacts of the policies within the CERLP will be assessed during the statutory Local Plan process. As the draft SPDs provide guidance upon the implementation of policies within the CERLP, they will not have an impact on these matters.

Details of Consultation

The draft SPDs have been advanced through discussion at the Local Plan Review Group.

The draft SPDs will be subject to informal and formal statutory consultation processes with stakeholders, each running for a 6-week period. This will be carried out while the CERLP is being progressed. Amendments to the SPDs may be required to address comments raised through the consultation or amendments to policies recommended by the CERLP Inspector.

Legal Implications

The statutory consultation will be carried out in accordance with the process set out in the Town and Country Planning (Local Planning) (England) Regulations 2012. The decision to adopt an SPD is a decision that is subject to public law considerations and accordingly could be subject to judicial review challenge (if sufficient grounds for such a claim are made out). Once adopted, the SPDs will form a material consideration in the determination of planning applications.

Financial Implications

The draft SPDs are intended to provide guidance on the implementation policies in the CERLP. The financial implications arising from its progression through the statutory consultation process are accounted for within existing budget.

Other Resource or Risk Implications

The main resource implication will be the staff required to support the progression of draft SPDs through informal and statutory consultation, any necessary amendment arising from consultation responses, and then adoption and subsequent review.

Section 151 Officer's Comments

The s151 Officer has been consulted and has no comments to add

Monitoring Officer's Comments

The Monitoring Officer has been consulted and has no comments to add

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[Links to Background Papers](#)

Draft Sustainable Travel Supplementary Planning Document
 Draft Incorporating Green & Blue Infrastructure (GBI) into the design of development
 Supplementary Planning Document
 Draft Sustainable Design, Energy Efficiency and Renewable Energy Generation
 Supplementary Planning Document

1.0 Introduction

- 1.1 The policies within the Climate Emergency Review of the Local Plan (CERLP) aim to improve the way in which new development addresses and contributes to minimising and mitigating the effects of climate change. It is intended to produce six SPDs which will provide additional guidance on how the policies will be interpreted and how applicants can implement the requirements within developments. As the SPDs will support policies in the CERLP, they cannot be adopted until the plan is adopted. It is however proposed to take them through the statutory consultation processes while the CERLP is progressing. This should allow them to be adopted at a similar time to the plan, providing guidance for applicants and forming a material consideration in making planning decisions at the time when it is needed.
- 1.2 The SPDs are being produced in two suites, partly for work programming reasons and partly not to overwhelm consultees. The first suite of SPD's was reported to Cabinet on 12th April and the first round of informal consultation commenced on these on 22nd April. The second suite, the draft Sustainable Travel SPD, the draft Incorporating Green & Blue Infrastructure (GBI) into the design of development SPD, and the draft Sustainable Design, Energy Efficiency and Renewable Energy Generation SPD are now available and are attached to this report.

2.0 The Content of the Draft SPDs

- 2.1 The draft SPDs do not propose new policies, they explain how certain policies in the CERLP will be interpreted and provide guidance on the detail and criteria within the policies.
- 2.2 Members should be advised that the presentation and appearance of the SPDs is likely to be significantly different to what is presented today. It is the intention of officers that the SPDs will be worked up by graphic designers over the coming months, with the inclusion of more illustrations than currently included, as we move towards and through the consultation stages. Members are also advised that some amendments may be made to the content of the attached SPDs prior to the initial round of consultation; generally, to improve clarity, consistency and presentation. Additionally, given the rapidly developing nature of these topic areas, some updates may be needed to take account of changes in national guidance or legislation, though these are not presently anticipated.

Sustainable Travel SPD

- 2.3 This SPD aims to collate existing detail set out in an existing PAN on cycling and walking at strategic housing sites and provides guidance for applicants on how to achieve the detail of the policies within the CERLP. It primarily relates to Policies T2, T4, DM61, DM62 and DM63 of the CERLP, and focusses on how new development should incorporate walking and cycling infrastructure at the earliest stages of the design process. This includes site layouts that prioritise

walking and cycling and the provision of high-quality paths and cycle parking. This SPD will supersede PAN 008 (Cycling and walking infrastructure).

Incorporating Green and Blue Infrastructure (GBI) into the design of development SPD

- 2.4 This SPD primarily relates to policies CC1, DM29, DM43, DM44 and DM57 of the CERLP. The aim of the SPD is to provide useful guidance to applicants that can be used from the design stage of a proposal to ensure that green infrastructure and the necessary environmental requirements are built into a scheme from the outset. This includes elements such as bee bricks, space for food growing and green roofs. Useful examples of how these can be achieved are provided and information is also provided on the Biodiversity Net Gain requirements. This SPD will supersede PAN 002 (the growing of food in new development) and PAN 004 (open space provision).

Sustainable Design, Energy Efficiency and Renewable Energy Generation SPD

- 2.5 This SPD aims to provide additional information on how the new energy efficiency policies set out on the CELPR can be achieved. It primarily relates to Policies DM30a, DM30b, DM30c and DM53. The SPD sets out useful information in relation to the fabric first approach to construction, and methods that applicants could choose to explore to meet the requirements of the policies. The SPD also contains a useful checklist for applicants to assist with their submission of the required Sustainable Design Statement, which will also need to include an Energy Statement. The SPD will supersede PAN 009 (energy efficiency in new developments).

3.0 Consultation

- 3.1 The formal process for preparing and adopting SPDs is set out in the Town and Country Planning (Local Planning) (England) Regulations 2012. The National Planning Policy Framework (NPPF), as updated in July 2021 defines SPDs as:

"...documents which add further detail to the policies in the development plan. They can be used to provide further guidance for development on specific sites, or on particular issues, such as design. Supplementary planning documents are capable of being a material consideration in planning decisions but are not part of the development plan."

The NPPF also states that SPDs should be used where they can help applicants make successful applications or aid infrastructure delivery and should not be used to add unnecessarily to the financial burdens on development.

- 2.2 SPDs relate to specific sites or specific planning issues. They are not subject to Independent Examination and do not have Development Plan status. However, SPDs are given due consideration within the decision-making process and must relate to a specific Development Plan policy contained within a DPD.

2.3 There is a three-stage process for the preparation of Supplementary Planning Documents, this includes:

- Evidence gathering
- The preparation and consultation of a draft SPD
- The Adoption of the SPD

2.4 The evidence in respect of the policies in the CERLP was gathered in the lead up to the drafting of the policies.

2.5 Early engagement in the preparation of SPDs is encouraged. A stage of informal consultation will allow stakeholders to comment on the content and, where necessary, provide evidence which may result in amendments to the draft SPDs.

2.6 In order to progress as an SPD, the Council must undertake a statutorily defined consultation process set out in the Town and Country Planning (Local Planning) (England) Regulations 2012, Regulation 12 Public Participation.

2.7 The consultation responses must be considered, and any necessary amendments made to the SPDs. As the SPDs have been drafted to support policies in the CELPR, amendments may also be necessary to address any changes to policies required by the Inspector. A Consultation Statement will be drafted for each SPD following each consultation stage. These will summarise the comments received, the Council's response and highlight amendments made to address comments where necessary. Following the final Regulation 12 Consultation, the SPDs will be adopted and published unless significant amendments have been made to the SPDs. If significant amendments are made, the SPD subject to the amendments will be reported back to cabinet for final endorsement and adoption.

2.8 It is intended to time the consultation process to allow adoption of the SPDs at a similar time to the adoption of the CELPR. This will ensure that they are available to provide advice to applicants on the new policies and they can be given weight in decision making.

4.0 Options and Options Analysis (including risk assessment)

Option 1:
Progress the draft SPDs through informal and statutorily defined consultation process.
Advantages:
The consultation process will provide engagement with stakeholders and allow them to influence the content of the draft SPDs.
Consultation and appropriate consideration of the responses will ensure that the SPDs can be afforded weight when determining planning applications.
On adoption, the SPDs will support the Council's aspirations to address the climate emergency, mitigate risks to our community from climate change and support an inclusive transition to zero carbon living.

<p>Disadvantages: No disadvantages.</p>
<p>Risks: No risks.</p>
<p>Option 2: Do not progress the draft SPDs through informal and statutorily defined consultation process.</p>
<p>Advantages: No advantages.</p>
<p>Disadvantages: Additional guidance about the criteria within planning policies will not be available for prospective applicants or as a decision-making tool.</p> <p>The SPDs will not be available to support the Council’s aspirations to address the climate emergency, mitigate risks to our community from climate change and support an inclusive transition to zero carbon living.</p>
<p>Risks: Processing the draft SPDs without the necessary consultation will mean that the SPDs cannot be made, as statutory consultation is required. To make it without consultation will be contrary to the regulations.</p>

4.0 Officer Preferred Option (and comments)

4.1 The officer preferred option is Option 1 - Progress the draft SPDs through informal and statutorily defined consultation process to ensure that if adopted it can be given weight in decision making.

Lancaster City Council | Report Cover Sheet

Meeting	Cabinet	Date	7 th June 2022		
Title	Heat Decarbonisation Programme: Baseline Capital Funding				
Report of	Chief Executive				
Purpose of the Report					
<p>To seek approval for £300k capital growth in the 22/23 – 25/26 capital programme to cover essential gas boiler replacements at The Storey, Palatine Hall and Williamson Park and refer to the matter to full council for approval and to make the necessary budget adjustments.</p> <p>Capital contributions will be needed to support future Public Sector Decarbonisation Scheme (PSDS) funding opportunities, should applications be successful.</p>					
Key Decision (Y/N)	Y	Date of Notice	03/05/22	Exempt (Y/N)	N

Report Summary

In Jan 2019, the Council declared a climate change emergency. The Council's priorities include the theme of 'Taking action to meet the challenges of the climate emergency'. Specific actions include-

- Net zero carbon by 2030 while supporting other individuals, businesses and organisations across the district to reach the same goal.
- Increasing the amount of sustainable energy produced in the district and decreasing the district's energy use.

In 2019/20 the council's natural gas emissions (heating) accounted for 59.6% of direct (Scope 1) emissions. The remainder of which came from the vehicle fleet.

Since then, the council has approved a comprehensive fleet electrification programme and with £6.8M Public Sector Decarbonisation Scheme (PSDS) funding delivered a project to decarbonise Salt Ayre Leisure Centre, reducing natural gas emissions by as much as 35%.

The decarbonisation of heating systems remains one of the key challenges in reaching net zero by 2030. Significant funding from central government is being channelled in this direction.

The council has been fortunate to receive funds from PSDS, Low Carbon Skills Fund (LCSF) and the BEIS Heat Network Delivery Unit (HNDU) to deliver, explore and create a strategy for heat decarbonisation. The council's Building Energy Decarbonisation Plan (BEDP) was completed in March 2022.

Officers expect further PSDS schemes to be announced over the coming months and intend to apply for funding to deliver two sites (Palatine & The Storey) in 22/23, should the opportunity arise.

The BEDP suggests the boilers at Williamson Park should be replaced in 25/26 however should the opportunity of external funding arrive and plans to redevelop the buildings on site reach an advanced stage, this could be brought forward by 12 – 24 months.

Since the initial £1b of funding through 'Phase 1 PSDS' was made available to local authorities there have been two more rounds of funding – PSDS 2 & PSDS 3. The funding criteria in each has changed.

For all new PSDS opportunities Local Authorities now have to make a funding contribution, equivalent to the replacement gas boiler costs. Only sites with boilers reaching end of life are eligible and it is expected that LA's will have capital funding available to contribute. This is expected to come from existing budgets.

The expected costs for replacement gas boilers has been included in the council's Building Energy Decarbonisation Plan and equates to £295,665 over the next four years (Excl. £43,290 for HRA).

In order to support the council's priorities around the climate emergency and take advantage of imminent funding opportunities, officers seek to establish a £300k capital budget to cover boiler replacements between 22/23 – 25/26. Should PSDS funding be successful, the capital funding would be used as contributions.

Across the three sites, up to £3.5M of decarbonisation measures have been identified, much of which has the potential to be funded from future Public Sector Decarbonisation Schemes, should future applications be successful.

It is expected that the full range of decarbonisation measures listed in the report would reduce energy consumption and generate modest revenue savings. See 'financial implications' for further details.

N.B. Total funding available and technologies will depend on new grant criteria.

Recommendations of Councillor Kevin Frea

- (1) That Cabinet refer the capital growth requested to Council for approval in order to ensure the buildings remain fit for purpose and deliver on the projects listed within the Building Heat Decarbonisation Plan, should funding become available.

Relationship to Policy Framework

The project links to the following priorities and cross-cutting themes:

- 1. An inclusive and prosperous local economy. A proportion of the overall evaluation will include an element of social value, in line with the procurement strategy and contract procedure rules.
- 2. Climate Emergency – Net zero 2030 ambition.

Conclusion of Impact Assessment(s), where applicable

Climate- As set out in report	Wellbeing & Social Value
Digital	Health & Safety
Equality	Community Safety

Details of Consultation

The Climate Emergency Projects team have been working in collaboration with Property Services on the development and completion of the council's Building Energy Decarbonisation Plan.

Legal Implications

Legal Services have been consulted and have no comment to make at this stage. Legal Services will be able to assist in respect of any contracts or legal agreements relating to any funding in respect of these projects in the future

Financial Implications

The table below illustrates the suggested years for boiler replacement over the next four years, taken from the council's Building Energy Decarbonisation Plan

Site	Boiler Replacement Year	Boiler Costs (£)	Potential PSDS Funds (£)	Annual Revenue Savings (£)
Palatine Hall	22/23	92,400	940,750	8,931.73
The Storey	22/23	131,193	1,726,573	26.52
Williamson Park	25/26	72,072	864,085	17.25
	Total	295,665	3,531,409	8,975.50

The table highlights the potential funding available from PSDS (subject to criteria) for each site and the annual revenue savings anticipated from the decarbonisation measures. This uses the assumed energy prices from April 2022. Pricing TBC at the time of writing the report but assumes 50% increase for electricity & 62% gas.

Based on the lifespan of commercial gas boilers, the capex required to replace with conventional boilers would create an additional MRP strain of £11,200 in 22/23, rising to £14,800 by 25/26.

Should the capital funding act as a contribution towards PSDS funding and the full range of measures be delivered, the revenue strain would reduce to £5,800 due to energy efficiency measures which are anticipated to be worth £9k p/a.

Other Resource or Risk Implications

All decarbonisation projects will be delivered by the Climate Emergency team in collaboration with the operational teams, property services and external consultants where appropriate.

Section 151 Officer's Comments

This project currently sits outside of the Council's approved Capital Programme and Treasury Management Strategy and so will require approval by Council in order to bring it within the Budget & Policy Framework. If approved by Council, Cabinet would then be responsible for approving any external funding bid that is above the Key Decision threshold.

Should any bid not be successful any further requests for funding would be subject to the normal capital budget cycle.

Monitoring Officer's Comments

The Monitoring Officer has been consulted. The Constitution allows for In-Year Budget Changes. Full Council is responsible for approving any proposed budget change that falls outside of the Budget and Policy Framework, normally on referral from Cabinet.

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Links to Background Papers

SharePoint link to: [Building Energy Heat Decarbonisation Plan](#)

1.0 Introduction

1.1 In Jan 2019 the declared a climate change emergency. The Council's priorities include the theme of 'Taking action to meet the challenges of the climate emergency'. Specific actions include-

- Net zero carbon by 2030 while supporting other individuals, businesses and organisations across the district to reach the same goal.
- Increasing the amount of sustainable energy produced in the district and decreasing the district's energy use.

1.2 The council's CO2 emissions from its direct activities (scope 1) are split between gas (heating) and road diesel. In 19/20 natural gas accounted for 59.6%

1.3 In February 2021, the council received £6.8M of PSDS funding to decarbonise Salt Ayre Leisure Centre, reducing natural gas emissions by 35%. The project was completed in March 2022.

1.4 In March 2022, using £114,750 from LCSF, officers completed a Building Energy Decarbonisation Plan (BEDP) for the council's corporate estate.

The plan, which was completed by specialist consultants Buro Happold, outlined all the viable options for decarbonisation and provided a fully costed roadmap to 2030, primarily built around when the current gas boilers are due for replacement.

1.5 The Decarbonisation Plan outlines the capital cost to reach net zero across the corporate estate by 2030 to be in the region of £15m and over the next four years up to £3.5m would be needed across three general fund sites.

2.0 Proposal Details

2.1 Officers expect further PSDS schemes to be announced over the coming months and intend to apply for funding to deliver two sites (Palatine & The Storey) in 22/23, should the opportunity arise.

2.2 Since the initial £1b of funding through 'Phase 1 PSDS' was made available to local authorities there have been two more rounds of funding. The funding criteria in each has changed.

For all new PSDS opportunities Local Authorities now have to make a funding contribution, equivalent to the replacement gas boiler costs. Only sites with boilers reaching end of life are considered eligible and it is expected that LA's will have capital funding available to contribute (boiler replacement budgets).

2.3 The expected costs for replacement gas boilers has been estimated in the BEDP and equates to £295,665 over the next four years (Excl. £43,290 for HRA). Details can be found on p12 of the report.

2.4 In order to support the council's decarbonisation agenda and take advantage of imminent funding opportunities, officers are seeking to establish a £300k capital budget to cover boiler replacements due in the 22/23 – 25/26 capital programme.

2.5 As the capital growth sits outside the budget and policy framework, if approved, cabinet will need to refer to full council in order to approve and make the necessary budget adjustments.

2.6 Should PSDS funding be successful, capital funds would be used as funding contributions.

2.7 Should the full range of energy improvements be delivered as part of the scheme it is expected that this would reduce energy costs across all three sites by up to £9,000 p/a over conventional gas boiler replacements.

3.0 Options and Options Analysis (including risk assessment)

Option 1: Approve Proposal for Capital Growth
<p>Advantages:</p> <ul style="list-style-type: none"> • Enables officers to apply for new PSDS funding in line with the known criteria from phases 2 & 3 and deliver on the council's Building Energy Decarbonisation Plan. • Gas boilers at all three sites are reaching end of life. Replacement is required irrespective of the decarbonisation plans. The capital funds for boiler replacements are needed to keep the buildings operational.
<p>Disadvantages:</p> <p>None</p>

Risks:

- Further due diligence on capital costs in light of market volatility
- PSDS criteria for next round of funding is unknown at this stage, although unlikely to differ from those in phases 2 & 3.
- Supply chains

Option 2: Reject Proposal

Advantages:

- None.

Disadvantages:

- Does not support the climate emergency ambition.
- The council will not be eligible for PSDS funding without making a capital contribution
- Gas boilers are reaching end of life at three of the council's key buildings. Should action not be taken this could pose operational and financial risks.

Risks: As above

4. Officer Preferred Option (and comments)

Option 1: Approve Proposal

That Cabinet support the proposal for capital growth and refer to the matter to full council for approval and to make the necessary budget adjustments. This will provide officers with an opportunity to submit funding applications to decarbonise the sites in line with the approved Heat Decarbonisation Plans, should funding opportunities arise.

Lancaster City Council | Report Cover Sheet

Meeting	Cabinet	Date	7 June 2022		
Report	Delivering Our Priorities: Q4 & End of Year 2021/22				
Report of	Chief Executive				
Purpose of Report					
To provide members with an update on performance and projects during quarter 4 of 2021/22 (January-March 2022) and some annual measures covering April-March 2022.					
Key Decision (Y/N)	N	Date of Notice	N/A	Exempt (Y/N)	N

Report Summary

The appendices to this report provide information on performance and projects. Information on finance and resources will be reported to a future meeting.

Recommendations of Councillor Anne Whitehead

That Cabinet

- (1) Consider the update on performance and projects for Quarter 4 and End of Year 2021/22.

Relationship to Policy Framework

Performance & projects monitoring provides a link between the Council Plan and operational achievement, by providing regular updates on the impact of operational initiatives against strategic aims.

Conclusion of Impact Assessment(s) where applicable

Climate	Wellbeing & Social Value
Digital	Health & Safety
Equality	Community Safety

The content of this report has no impact in itself.

Details of Consultation

No specific consultation around this report.

Legal Implications

No legal implications directly arising from this report.

Financial Implications

No financial implications directly arising from this report.

Other Resource or Risk Implications

No other implications directly arising from this report.

Section 151 Officer's Comments

The Section 151 Officer has been consulted and has no further comments.	
Monitoring Officer's Comments	
The Monitoring Officer has been consulted and has no further comments.	
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Links to Background Papers	
Appendix A: Highlight Report	

1.0 Introduction

- 1.1 The primary purpose of this report is to present information relating to the council's projects and performance for the period January-March 2022, along with some annual measures covering the whole of the year April 2021-March 2022, which can found within the appendices. Financial and resourcing information, normally included in the quarterly Delivering Our Priorities reporting, will be reported at a future meeting.


2.0 Performance Reporting

- 2.1 The Highlight Report at Appendix A shows the council's services and projects returning to, and in some cases exceeding, performance prior to March 2020. A number of transformational changes, such as the Salt Ayre Leisure Centre decarbonisation scheme, are beginning to demonstrate a positive impact through relevant measures including the council's total energy consumption.
- 2.2 Some services are continuing to address backlogs of work, for example Council Housing re-letting of properties. Whilst this may appear as an anomaly in the quarterly reporting (i.e. the backlog artificially increasing the average re-let time), other examples such as Planning demonstrate that the clearing of a backlog is followed by strong subsequent performance.

3.0 Project Reporting

- 3.1 The highlight report shows that the vast majority of the council's strategic projects are running to plan at the end of quarter 4 2021/22. More details are available to council colleagues and members by clicking on the hyperlink added to the project title.
- 3.2 The exceptions this quarter are:
- a. Heritage Action Project – reporting as amber due to being slightly behind on delivery caused by a number of factors outside of our control.
 - b. Working Well project – reporting as amber due to a change of scope to create team zones being agreed in January which led to delays whilst this office space was reconfigured.
- 3.3 Three projects have now closed, these are:
- c. Electric Car Club – completed some time ago, with project review report now available
 - d. CCTV – completed some time ago, with project review report now available

- e. Salt Ayre Leisure Centre Decarbonisation – completed in March 22, project review report to follow
- 3.4 A new strategic project is project has been started “District Heat Network Feasibility” which is part of the Carbon Neutral Programme. It is commissioned by the BEIS department and supports the council priority for “A Sustainable District”. More details will follow in quarter 1 2022/23.

 Promoting City, Coast & Countryside	Corporate programmes, projects and performance update – 31st March 2022 (Q4)	Status Key	
		R Red – The project is unlikely to meet its agreed plan, costs or benefits unless immediate remedial action is taken	C Complete or Closed
Priorities Key		A Amber – The project is at risk of failing to meet its agreed plan, timescales, costs or benefits unless action is taken	N Not Started
I An inclusive and Prosperous Local Economy (Economy)		G Green – The project is on track to meet its agreed plan, timescales, costs and benefits	H On hold
S A Sustainable District (Environmental)		X No data available / data not requested due to stage	* Projects in the Concept stage will not usually have updates
H Healthy and Happy Communities (Social)		All projects, programmes and performance figures on this list are reporting quarterly	
R A Co-operative, Kind and Responsible Council (Governance)			

An Inclusive and Prosperous Local Economy (Economy)

Projects

Priority	Project Name	Update	Stage	Updated	Status
I S	Canal Quarter Phase 2 – Masterplan and Delivery Strategy (part of Canal Quarter programme)	Phase 2 is the post-CQSRF stage: to develop a costed masterplan and define a phased project investment case / strategy for its land assets within the Canal Quarter regeneration area. The plan will also integrate the two major private land/development interests in the area into a viable and coherent area-wide scheme capable of clear, phased and/or concurrent delivery, through a mix of major private/public investment and grant aid.	Delivery	26/04/22	G
I	Heritage Action Project	Programme is making further progress in terms of building grant delivery and towards new projects, however, spend to date is still much lower than desired. Progress with public realm proposals is very challenging due to ongoing uncertainty with regard the wider city centre highway network as a result of advancing the Housing Infrastructure Fund (HIF) programme but discrete planned investment towards improvements at Damside Street and wayfinding signage helps to mitigate. As such though, despite various mitigation there has been a small loss of funding from Historic England which impacts on the available funding for the final two years of this programme.	Delivery	26/04/22	A
I S	Lune Flood Protection, Caton Road	Progress this quarter includes further work towards the delivery of the phase 3a of the project including obtaining planning consent for the proposed community pumping station (02 Feb 2022) and PM issuing Instruction to VBA for works to proceed to enable early lead in for manufacture of pumps and equipment. United Utilities have commenced repairs to the culverted watercourse under Caton road which has contributed to recent pluvial flood events.	Delivery	26/04/22	G
I	Bailrigg Garden Village Masterplanning (part of South Lancaster Growth Catalyst programme)	Consultancy JTP prepared a Vision Masterplan for the Bailrigg Garden Village in two stages of work to Spring 2021. Work continued as part of a third stage to further refine the Masterplan informed as appropriate by further engagement and to finalise a Design Code for the main village spine (road) in conjunction with the county council. Cabinet approved considered the Vision Masterplan at its 8 February 2022 meeting and approved that it should be used to significantly inform preparation of the Lancaster South Area Action Plan presently being worked on by the Planning and Place Service. Work on the spine Design Code is now substantially complete with confirmation awaited from the county council as to the acceptability of the agreed design principles.	Detailed design stage	22/04/22	G
I	Heysham Gateway	A tender process via an approved consultant framework was concluded in Q3 with the firm WSP UK Limited providing the winning bid on balance of price/quality/social value factors. Notifications, including anonymised feedback on scoring / price, were issued to successful and unsuccessful firms initiating a standstill period. Following end of standstill period officers were still seeking: <ul style="list-style-type: none"> Confirmation of delayed formal grant aid offer from Lancashire County Council Formal approval of tender to move on formal contract following provisional award. Approval of matching funds through from county council's LERG fund was delayed pending county review of subsidy control matters across the LERG programme. The subsidy control review has been completed in Q4 and the city council is now in receipt of the formal grant offer and work can now proceed. Formal inception meeting has been arranged with the consultant team to formalise a revised programme and output plan.	Detailed design stage	26/04/22	G
I	Palatine Recreation Ground Pavilion	Project was delayed whilst awaiting planning decision. Programme of works was agreed and the tender price set. A pre – start meeting took place on the 5th of April with the contractor starting on site on the 25th of April. The Lancashire County surveyor is co-ordinating the works and	Detailed design stage	26/04/22	G

			managing the contract within a set budget. The project will take 6 – 8 weeks to complete.			
I	H	Lancaster City Museum Boiler	The heating plant installation is progressing well with an expected completion date of 13 th May 2022.	Detailed design stage	26/04/22	G
I		1 Lodge Street Urgent Structural Repairs	No update is due for this project as it has not yet reached the detailed design stage.	Feasibility	N/A	X
I		Dalton Square	No update is due for this project as it has not yet reached the detailed design stage.	Feasibility	N/A	X
I	H	Eden Project North	Planning permission for the proposed scheme was granted by the council in January 2022. The council's project partners - Lancashire County Council, Lancaster University, Lancashire Enterprise Partnership and Eden Project International - are preparing a bid to the Government's Levelling Up Fund for submission in summer 2022.	Feasibility	28/04/22	X
I	H	Museums Redevelopment	Following a successful phased re-opening over the two months from mid-May onwards, the museums have returned to the business of developing the service and preparing for major capital grant applications. The priorities over the next 3 years will be to build partnerships, investigate new ways of working and gather evidence that will support changes to service delivery and applications to grant funders for re-imagining the museums. Funding totalling £140,361 has been successfully applied for in 2021-22 - £19,750 directly and £120,611 through partnership working.	Concept*	26/04/22	X
I		R Council Assets Programme (Palatine Hall, Old Fire Station Development Works)	No update is due for this project as it has not yet reached the detailed design stage.	Concept*		
I	H	Morecambe Co-op Building Renovation	No update is due for this project as it has not yet reached the detailed design stage.	Concept*		
I	H	Ryelands Park – Ryelands House	No update is due for this project as it has not yet reached the detailed design stage.	Concept*		

Performance							
Priority	Measure	2020-21	2021-22				Comments
		Q4	Q1	Q2	Q3	Q4	
I	% of minor planning applications determined within 8 weeks or agreed time	61%	80.77%	67.41%	77.64%	83.33%	Minor planning application performance continues to be robust.
I	% of other planning applications determined within 8 weeks or agreed time	80%	81.43%	73.75%	82.75%	89.43%	This is an encouraging figure which demonstrates the continued improvement in determination rates of 'other' applications, which include householder-type developments.
I	% of major planning applications determined within 13 weeks or agreed time	50%	81.82%	66.67%	81.81%	64.70%	Whilst recent recruitment has been broadly successful in the Service, some Principal Planning Officer posts remain vacant despite repeated advertisement attempts. This is affecting our ability to determine major applications. Managers are exploring short term alternatives until the recruitment situation improves.
	Proportion of total procurement expenditure with local suppliers (quarter behind)	N/A	30%	21%	26%	33%	Currently the figure for the proportion of total procurement expenditure with local suppliers is 33% or £2,245,574.

A Sustainable District (Environmental)					
Projects					
Priority	Project Name	Update	Stage	Updated	Status
S	Electric Car Club (part of Carbon Neutral Programme)	Overall, the project has been a success. Y1 targets were surpassed, the project team continue to engage with staff to maximise usage of the scheme.	Completion	26/04/22	C
S	Salt Ayre Leisure Centre Decarbonisation (part of Carbon Neutral Programme)	The project is now complete. The benefits of 100% decarbonisation have been delivered. The leisure centre is now running on ASHP powered by a REGO-backed green energy tariff. As a direct result of the work completed, the council's direct emissions from natural gas has reduced by 35%. The solar will provide approximately 30% of the leisure centre's electrical needs, which is more cost effective than drawing from the grid.	Completion	27/04/22	C
S	Local Authority Delivery for Green Homes Grant (part of Council Housing Thermal Energy Efficiency)	Performance and delivery of energy improvements measures through the consortium led by Blackpool Housing is one of the best nationally. The scheme has been extended until June 2022. This time will be used effectively, and we have every expectation of achieving our project goals. On completion, 23 of our previously most poorly rated housing stock will have received significant energy improvement by the end of June – it is predicted that up to 20-30% reduction in carbon emissions will be seen for properties receiving measures.	Delivery	26/04/22	G
S	District Heat Network Feasibility *New Project (part of Carbon Neutral Programme)	No update is due for this project as it has not yet reached the detailed design stage.	Feasibility	N/A	X
S	Electric Vehicle Charge Points (part of Carbon Neutral Programme)	No update is due for this project as it has not yet reached the detailed design stage.	Feasibility	N/A	X

S	Roof Mounted Solar Array – Gateway, White Lund (part of Carbon Neutral Programme)	No update is due for this project as it has not yet reached the detailed design stage.	Feasibility	N/A	X
S	Travel Plan (part of Carbon Neutral Programme)	No update is due for this project as it has not yet reached the detailed design stage.	Feasibility	N/A	X
S	1 Million Trees	No update is due for this project as it has not yet reached the detailed design stage.	Concept*		

Performance							
Priority	Measure	2020-21	2021-22				Comments
		Q4	Q1	Q2	Q3	Q4	
S	% of household waste recycled (quarter behind)	35.9%	34.3%	40.5%	39.2%	38.5%	Recycling has shown an increase from the equivalent figure for the previous year of 35.9%.
S	Kg of residual waste per household (quarter behind)	84.4kg	84.0kg	91.8kg	90.1kg	84.2kg	Residual waste has remained broadly similar year-on-year in comparison with the figure for Q4 2020-21 of 84.4kg.
S	Diesel consumption of council vehicle fleet	111,379 ltrs	115,733 ltrs	119,277 ltrs	107,342 ltrs	114,612 ltrs	Diesel consumption increased in Q4, but the average litres used per vehicle reduced. The equivalent figure for Q4 2020-21 was 111379; the slight increase reflects the return to 'business as usual' service activities from mid-2021.
S	Cost/m2 energy across corporate buildings (quarter behind)	£2.33	£2.37	£1.76	£1.78	£2.04	This figure is comparable with previous years; showing a slight reduction on the previous year's figure of £2.33. However, it is noted that prices are expected to significantly increase in the coming year. Current estimates are that electricity costs will increase by 50% and gas costs by 63%. This will affect all council properties not just the corporate buildings.
S	Gas KWH usage in council buildings (quarter behind)	2,090,000	2,280,000	1,014,000	358,238	423,523	Consumption is reduced substantially from previous years; the Q4 2020-21 figure was 2,090,000. This is considered primarily due to Salt Ayre Sports centre no longer consuming any gas.
S	Electricity KWH usage in council buildings (quarter behind)	588,680	593,000	551,000	760,759	1,068,133	Consumption has increased on previous years (from 588,680) and is considered due to Salt Ayre consuming more electricity as part of the recent decarbonisation project; however, in future quarters a substantial proportion of Salt Ayre's electricity consumption will be met sustainably through a direct connection to the newly-commissioned solar farm.
S	Number of parks and cemeteries achieving the Green Flag award	5	5				Each of the council's sites has retained its Green Flag status.
S	Number of volunteer groups supporting parks and open spaces	25	30				The number of groups has increased from 25 in 2020-21.
S	Exposure to air pollution away from roads	10.0	12.2				This figure has increased from 2020-21 (10.0) due to the lifting of Covid restrictions, but remains below the 2019-20 figure of 13.2.
S	Exposure to pollution at roadside	22.8	26.2				A slight increase on the 2020-21 figure of 22.8, primarily due to the lifting of travel restrictions.

Healthy & Happy Communities (Social)						
Projects						
Priority	Project Name	Update	Stage	Updated	Status	
H	LATCo - Housing Companies (part of Funding the Future)	A shared service option with the My Blackpool Home Board has been explored and found not to be viable. Further options to partner with others to support this work are being explored.	Delivery	25/04/22	G	
H R	Mellishaw Park (part of Homes Programme)	Significant work progressed this quarter around site requirements within available budget culminating in progress towards submitting planning application in the first couple of weeks of April. Mason Gillibrand Architects appointed to lead on design of new site and workshops with residents completed to get their input and buy-in into final designs. Discussions with Building Control have helped understand limitations / requirements about plot / caravan spacing. Group decided not to pursue adjacent area of land due to additional liabilities this would entail.	Detailed design stage	26/04/22	G	
S H	My Mainway (part of Homes Programme)	At February Cabinet and subsequently February Budget Council, funds were approved from HRA reserves in terms of the next steps for the Mainway project. In essence this was for: <ul style="list-style-type: none"> 1. Officers to be authorised to negotiate the final Heads of Terms for the purchase / transfer of the redundant area of the former Skerton High School, conditional on S77 approval by SoS. 2. To commission and procure the detailed design and master-planning team to undertake the work required to submit a detailed planning application for the whole site. 3. The acceleration of a first phase of the Mainway Regeneration, including the procurement of a development design and build partner to reconfigure and completely refurbish two existing blocks. 	Detailed design stage	22/04/22	G	

				<p>Following on from the above decision:</p> <ul style="list-style-type: none"> Residents have been informed of the decision. Residents in the affected blocks – Lune and Derby House are now in regular contact with Officers in terms of decanting residents from these blocks and negotiations with leaseholders have started with regards to purchasing those properties. The tender is out on the Chest portal to seek a Development Management Partner for the detailed RIBA Phase 3 for the whole site and provide a full design and build of the two blocks. Discussions with County Council continue with regards to the purchase of the school site. 			
		R	Outcomes Based Resourcing (OBR) (part of Funding the Future)	<p>Delivering the council's environmental, economic and community priorities over the next decade will require a focused approach to allocating the council's resources in a financially sustainable way. We'll need to look at new ways of working, alongside a collaborative approach to working with local partners and communities.</p> <p>OBR provides a coordinated, structured method for aligning the council's resources with its priorities, based on a whole-organisation and wider partnership approach.</p> <p>Alongside the council's internal expertise and capacity, external advice and support will be procured to assist the council in delivering a successful OBR programme over the next 18 months. External advice has been procured for phase 1 (developing a project framework), due to be completed in April 2022, with procurement for phase 2 (delivering the programme) scheduled for May-June 2022.</p>	Detailed design stage	25/04/22	G
	S	H	Extra Care Scheme (part of Homes Programme)	No update is due for this project as it has not yet reached the detailed design stage.	Concept*		
I			LATCo - Commercial Trading Services (part of Funding the Future)	No update is due for this project as it has not yet reached the detailed design stage.	Concept*		

Performance								
Priority	Measure	2020-21	2021-22				Comments	
		Q4	Q1	Q2	Q3	Q4		
	H	Number of people statutorily homeless	8	12	7	10	13	Rise in households being served notice in conjunction with it becoming harder to source private rented accommodation within 56 days has led to an increase in households being accepted as being owed a main duty. The equivalent figure for 2020-21 was 8.
	H	Number of Disabled Facilities Grants completed	68	76	76	101	88	The number of DFG's completed in 2021-22 was 340 with a total spend of just over £2m, which equates to 97% of the government allocation. This represents a significant increase from the total 2020-21 figure of 225.
	H	Number of properties improved	39	59	59	63	46	Cases continue to be more complex, and the team is experiencing an impact from the shortage of contractors and materials. The team has resumed proactive and licensing inspections. Nonetheless, the number of improvements made has increased from the Q4 2020-21 figure of 39.
I	H	% of premises scoring 4 or higher on the food hygiene rating scheme	N/A	90.5%	96.96%	90.5%	90%	The % of rated businesses scoring 4 or 5 is reasonably stable but there has been quite a high number of businesses under new ownership and awaiting inspection to determine the rating. The higher number of businesses changing hands may be as a result of the pandemic, and when rated this could impact on reported figures in the next quarter. Due to Covid-19 restrictions, inspections were not conducted in the same way in 2020-21 so comparative figures are unavailable.
	H	Number of admissions to Salt Ayre Leisure Centre	0	118,854	164,301	179,275	232,307	There has been a significant increase in footfall at the Leisure Centre, over and above that predicted during the Covid-19 recovery period. Gym membership levels are higher than those prior to the pandemic, and the facilities offer available to our residents has significantly increased. The Leisure Centre was closed during Q4 2020-21, so comparative figures are unavailable.
	H	Average time taken to re-let Council houses (days)	50.41	51.80	53.89	59.08	62.85	The majority of the backlog of voids resulting from the pandemic lettings hiatus have now been let. This has distorted the average figures for the quarter and caused a higher than expected Standard Relet Time; however, reducing the backlog will enable a lower average re-let time in 2022-23. The equivalent figure for 2020-21 was 50.41.
	H	Number of people recorded sleeping as rough	2	4				For comparison, 2 people were recorded as sleeping rough during the same period in 2020-21.

A Co-operative, Kind and Responsible Council (Governance)

Projects						
Priority	Project Name	Update	Stage	Updated	Status	
	R	Customer Contact System	Update pending from Simon Cheyette	Delivery	N/A	X
	R	High-Capacity Fibre Cable Network Provision (part of Digital Programme)	Update pending from Tony Doyle	Delivery	N/A	X
	R	5G Strategy (part of Digital Programme)	This project has been placed on hold until the Full Fibre project has progressed further.	Delivery	N/A	H

I		R	Working Well Project	During this quarter, the decision was taken to move from fully flexible work zones to a team zones approach. Team zones have been implemented at Palatine Hall and are being progressed at Morecambe Town Hall. The HR policies to support hybrid working are progressing well. Reporting as amber are a few workstreams are behind schedule.	Delivery	22/04/22	A
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Performance									
Priority	Measure	2020-21	2021-22				Comments		
		Q4	Q1	Q2	Q3	Q4			
	R	Average social media engagement rate	0.77	0.72	0.67	0.65	0.48	The social media engagement rate is subject to fluctuation in accordance with local, regional and national events; engagement has decreased somewhat as pandemic-related information has begun to decrease, with an equivalent figure of 0.77 in 2020-21.	
	R	Total digital audience	407,770	388,690	424,508	472,483	430,485	The digital audience has reduced from earlier in 2020 and 2021 (from a high of 879,820 in Q2 2020-21), but remains relatively significant and stable in comparison with the previous year's figure of 407,770.	
	R	Average number of days' sickness per full-time employee	1.68	1.85	1.7	1.86	1.46	The council's low rate of sickness has continued, decreasing from 1.68 in Q4 2020-21.	
	R	Occupancy rates for commercial properties	92.67%	96.65%	97.02%	97.08%	97.18%	Occupancy rates have slightly increased mainly due changes in occupation at CityLab and The Storey. The occupation of commercial properties continues at a very high level, demonstrating an increase from 92.67% in Q4 2020-21.	
	H	R	Average time taken to process new Housing Benefit claims	18.34	20.41 days	19.91 days	24.13 days	25.95 days	Performance in processing new HB claims is slightly behind the target (23 days) in Q4, given new claims and other priorities involving annual upratings and numerous changes for the new financial year. However, the service strives to meet its annual performance target. The equivalent figure for 2020-21 was 18.34.

Lancaster City Council | Report Cover Sheet

Meeting	Cabinet	Date	8.6.22			
Title	Appointments to Outside Bodies and Lancashire Police & Crime Panel					
Report of	Chief Executive					
Purpose of Report: To enable Cabinet to appoint to the Lancashire Police & Crime Panel and revise or re-confirm current appointments to outside bodies.						
Key Decision (Y/N)	n	Date of Notice	n/a	Exempt(Y/N)	n	

Report Summary

To enable Cabinet to make revisions to the current appointments to Outside Bodies and confirm the appointment to the Lancashire Police & Crime Panel for 2022/23.

Recommendations of (insert)

- (1) That Cabinet re-confirms appointments to outside bodies as set out in Appendix 1 or makes appointments or amendments.
- (2) That following on from Council agreeing that the appointment to the Lancashire Police and Crime Panel be by 'virtue of position', Councillor Thornberry as the appropriate Cabinet member be appointed to the position.
- (3) That subject to (1) & (2) above, the outside bodies be notified of any revisions and Blackburn with Darwen be notified of the appointment of Councillor Thornberry, as the appropriate portfolio holder, to the Lancashire Police & Crime Panel.

Relationship to Policy Framework

Representation on Outside Bodies is part of the City Council's community leadership role

Conclusion of Impact Assessment(s) where applicable	
Climate	Wellbeing & Social Value
Digital	Health & Safety
Equality	Community Safety
The content of the report has no impact in itself	
Details of Consultation	
n/a	
Legal Implications	
No legal implications directly arising from the report.	
Financial Implications	
Members of outside bodies are entitled to travel expenses. Costs resulting from any appointment should be minimal and will be met from existing democratic representation budgets.	
Other Resource or Risk Implications	
No other implication arising directly from the report.	
Section 151 Officer's Comments	
The 151 Officer has been consulted and has no further comments.	
Monitoring Officer's Comments	
The Monitoring Officer has been consulted and has no further comments.	
Contact Officer	Liz Bateson
Tel	01524 582047
Email	ebateson@lancaster.gov.uk
Links to Background Papers	
n/a	

1.0 Report

- 1.1 Following the elections in May 2019, Cabinet was requested to make a number of appointments to various Outside Bodies. These appointments have been revised since that time to reflect changes in Cabinet members and portfolios.

The current list of Cabinet appointments to Outside Bodies is set out in Appendix 1. Cabinet are requested to endorse the current arrangements or make any revisions.

2.0 Lancashire Police and Crime Panel

The Police and Crime Panel is administered by Blackburn-with-Darwen Council. Colleagues in Blackburn-with-Darwen have requested that Lancaster appoint one Member at this stage.

Following consideration at Council on 16 May 2022 it was confirmed that the appointment should be by 'virtue of position' and that the appropriate Cabinet Member be appointed to the position.

Cabinet are requested to appoint Councillor Thornberry to the position.

3.0 Options and Options Analysis (including risk assessment)

Cabinet is requested to confirm current appointments to Outside Bodies or make any revisions to those appointments as set out in Appendix 1.

Cabinet is requested to confirm that the appropriate portfolio holder be appointed to the Police and Crime Panel.

Members are reminded that Members nominated to outside bodies, partnerships and boards by Cabinet are representing the views of Cabinet in such positions, rather than any views they might hold as individuals.

It is recommended that appointments be aligned as closely as possible to individual Cabinet Members' portfolios.

APPENDIX 1

Outside Body	Current Appointee
BID Company Ltd	Cllr Heath
Community Safety Partnership (Cabinet Member and reserve)	Cllr Jackson (Reserve Cllr Matthews)
Growth Lancashire Ltd (Cabinet Member and reserve)	Cllr Hamilton Cox (Reserve Cllr Heath)
Lancaster Business Improvement District (BID) Management Group	Cllr Hamilton Cox
Lancashire Leaders Meeting (Leader of the Council)	Cllr C Jackson
Lancashire Waste Partnership Lancaster	Cllr Brookes
Community Fund Grants Panel	Cllr Lewis
Health and Wellbeing Partnership (Cabinet Member and reserve)	Cllr Thornberry (Reserve Cllr Matthews)
LGA General Assembly (Leader of the Council)	Cllr C Jackson
Lancashire Police and Crime Partnership (appropriate Cabinet Member)	Cllr Thornberry
Yorkshire Dales National Park Board	Cllr Frea